



## **WRJ PD New Sisterhood President Check List**

Congratulations on becoming a sisterhood president! You are in for an amazing tenure. Here are some pointers and suggestions to get you started, including people and resources that you can access to help you as you begin this incredible journey.

### **First things to do:**

Make sure WRJ PD (Women of Reform Judaism Pacific District) has your current contact information. Email any change to our Recording Secretary Resa Davids at [corrsecy.wrjpd@gmail.com](mailto:corrsecy.wrjpd@gmail.com).

Make sure the WRJ office has your current contact information. Email any leadership changes to [leadership@wrj.org](mailto:leadership@wrj.org).

Through WRJ you will have access to the **WRJ Yammer Network**, an online forum for WRJ local presidents throughout North America. You will receive an invitation to be included. If you have not received your invitation to Yammer, please email your Yammer invitation request to [leadership@wrj.org](mailto:leadership@wrj.org).

### **Pacific District Resources:**

- District Website: [www.wrjpacific.org](http://www.wrjpacific.org);
- WRJ Pacific District area events (each year) and conventions (every 2 years);
- An area director who will contact you at least several times a year to provide information and offer support;
- District board members are available for a visit or consult;
- Speakers Bureau - (<http://www.wrjpacific.org/speaker-request.html>) - To request a district speaker to come to help with board training, sisterhood Shabbat, retreat, or other program, please email Speakers Bureau Chair, Deb Radin, at [debradin@gmail.com](mailto:debradin@gmail.com).
- Tuesday Chai Line: This bi-weekly email will keep you informed. If you are not receiving the Tuesday Chai Line on the first and third Tuesday of each month, please email [chailinewrjpd@gmail.com](mailto:chailinewrjpd@gmail.com).

### **Helpful Tips:**

Consider submitting successful programs and photos to share on our Pacific District website. Email them to [media.wrjpd@gmail.com](mailto:media.wrjpd@gmail.com).

Read the bi-weekly Chai Line email from the district and forward to your board, clergy, and others to connect them to the Pacific District.

Forward WRJ email messages to your board, your clergy and educators, and to committees as appropriate.

Attend Pacific District and WRJ events, area days, and conventions.

Make sure you have a budget line for leadership development.

Please call back when your area director calls you!

**WRJ Resources:**

Once you join the WRJ Yammer network, you will be able to search through and use the WRJ resources located there, including, for example:

- Your First 100 Days as a Sisterhood President
- Model Sisterhood Constitution & Bylaws
- Creating a Sisterhood Budget
- Membership, Programming, and Fundraising Guides, please pass these on to your board members.
- YES Fund WRJ Video (a must see!)
- YES Fund Resources
- Leadership Tools
- Marketing Materials
- Information on Liliith Salons, Social Action Rings

WRJ also provides a WRJ speakers bureau and makes available experts who you can call on. For more information, email [info@wrj.org](mailto:info@wrj.org).

*Updated December 2018*